

Approved July 8, 2019
Vote 4-0



GETTYSBURG BOROUGH STORM WATER AUTHORITY GBSWA MEETING MINUTES OF June 10, 2019

PRESENT: Members of the Board: Michael S. Malewicki, Chair; Wesley K. Heyser, Councilor; Patricia A. Lawson, Councilor **Absent Board Members:** John D. Lawver, Jr., Vice-Chair and Councilor; and Theodore Streeter, Mayor; **GBSWA Officials:** Charles R. Gable, Administrative Manager; Adam Boyer, Solicitor; Chad Clabaugh, Engineer; Karen Mesher, Recording Secretary; **Borough Staff:** Nicolette James, Finance Director; and Robert Harbaugh, Public Works Director; **Members of Borough Council:** Susan Naugle; **Members of the Public:** Jim Hale of the *Gettysburg Times*.

GBSWA – Call to Order

Chair Malewicki called the meeting to order at 5:31 PM; and he said that the Board would continue to work on the GBSWA rules and procedures.

Welcome and Opening Remarks

Chair Malewicki welcomed everyone to tonight's meeting, and announced that a quorum was present.

Announcements

Chair Malewicki had no specific announcements at this time.

Approval of Agenda and Minutes

Chair Malewicki requested a **motion** to approve the June 10, 2019 GBSWA Meeting Agenda as presented.

Ms. Lawson made a **motion** to approve the June 10, 2019 agenda as presented. The motion was **seconded** by Mr. Heyser, and **passed 3-to-0** without dissention

Mr. Heyser made a **motion** to approve the March 11, 2019, March 25, 2019, April 8, 2019, and May 13, 2019 GBSWA Meeting Minutes as submitted. The motion was **seconded** by Ms. Lawson, and **passed 3-to-0** without dissention.

Public Comment (Items on the Agenda)

There was no public comment for items on the agenda.

Current and Old Business

A. Motion Adopting the GBSWA Rates, Rules, and Regulations

Chair Malewicki called for a motion to adopt the GBSWA Rates, Rules, and Regulations. Ms. Lawson presented the following **motion**:

A motion adopting a resolution setting the Rates, Rules, and Regulations for the operation of the Gettysburg Borough Storm Water Authority.

RESOLUTION NO. _____

WHEREAS, the Gettysburg Borough Storm Water Authority (hereinafter "the Authority") is a Municipal Authority organized and established under the provisions of the Municipality Authorities Act of 1945, as amended; and

WHEREAS, the Authority intends to collect a dedicated source of funds to address Municipal Separate Storm Sewer System compliance requirements mandated by the Borough of Gettysburg's Pollution Reduction Plan as approved by the Pennsylvania Department of Environmental Protection; and

WHEREAS, the Authority, in accordance with the authority vested in it by the incorporating documents of the Authority and by law, desires to formally adopt certain rules and regulations applicable to the storm water management system located within the Borough of Gettysburg, and to provide for rates and collection of storm water fees, and to provide for penalties and the filing of liens.

WHEREFORE, BE IT RESOLVED, by the Gettysburg Borough Storm Water Authority as follows:

1. That the Rates, Rules and Regulations Policy Manual which is attached hereto and incorporated herein by reference is adopted and approved in its entirety.
2. The Authority reserves the right to amend, replace or supplant this Rates, Rules and Regulations Policy Manual in the future as the Authority deems necessary to provide for the proper use and operation of the storm water program.
3. This Resolution will become effective on July 1, 2019.

THIS RESOLUTION DULY ADOPTED according to law on this _____ day of June, 2019 at a duly advertised general business meeting of Gettysburg Borough Storm Water Authority.

GETTYSBURG BOROUGH STORM WATER AUTHORITY

By: _____

Michael S. Malewicki
Chairman, Gettysburg Borough Storm Water Authority

Attest:

Wesley K. Heyser, Secretary

The motion was **seconded** by Mr. Heyser, The Board discussed the motion. Mr. Gable said that a final copy of the draft was sent to the Board via email for their review; and that Borough Council will be adopting the Illicit Discharge Ordinance tonight at their Borough Council Business Meeting. Mr. Malewicki said any administrative forms could be adjusted. Mr. Heyser suggested removing “total number of disconnected downspouts” from the second page of the SMP Form. Mr. Gable said that it will be corrected.

With no further discussion by the Board, the motion **passed 3-to-0**. Mr. Malewicki thanked the staff for all of their hard work.

New Business

A. GBSWA Video and Billing

Mr. Malewicki discussed the upcoming thirty-minute public education video by Community Media to explain everything that one needs to know about storm water management in the Borough of Gettysburg. Ms. James said that GBSWA bills will be going out to approximately 1,000 homeowners (either annually or by quarterly coupons) by July 1, 2019. She said that the Borough is looking into a third-party contractor who will work with the Borough’s existing software. She said that everyone will receive a bill in 2019; and that homeowners will be eligible to apply for credits beginning in July 1, 2020.

B. Reminder: Upcoming Meetings

The next GBSWA meetings will be held on Mondays, July 8, 2019 at 5:30 PM. Mr. Gable discussed the upcoming meeting schedule, and it will be placed on the next meeting agenda.

Public Comment

There was no public comment at this time.

Adjournment

Ms. Lawson then requested a motion to adjourn. **Motion** was made by Mr. Streeter, **seconded** by Mr. Heyser. Passed 3-to-0 without dissention. Meeting adjourned at 5:53 PM.

Respectfully submitted by:

Karen M. Mesher, Planning Management Assistant
Recording Secretary